Finance and Administration Cabinet (FAC)
Quick Reference Guide for Court-Appointed Counsel Payments

Office of the Controller - Division of Local Government Services (DLGS)

- **Link to request payment:** https://tinyurl.com/ContemptCasePayment
- **Email for questions:** Fin.ContemptCases@ky.gov
- **Website:** https://tinyurl.com/DLGS-OGC-ContemptCases

Prior to July 15, 2026, all contempt cases were represented by the Department for Public Advocacy (DPA). During the 2026 Regular Session, House Bill 762 (HB 762) was enacted into law. HB 762, together with KRS 31.110(6), limits DPA representation in contempt-of-court proceedings involving noncompliance with a court-ordered obligation to cases involving a criminal prosecution or conviction, or an action or adjudication involving a public or status offense.

DLGS pays **Court-Appointed Counsel to represent Respondents for contempt cases due to noncompliance of a court-ordered obligation upon appearance**. Payments should be requested by submitting a completed Form FIN-CF and the signed court order identifying the appointee and authorizing payment to the link above.

Office of Budget and Fiscal Management - Division of Fiscal Management (DFM)

- **Email for questions and payment requests**: fin.gal@ky.gov
- **Website**: https://tinyurl.com/OOS-OGC-GuardianAdLitem

The cases listed below are eligible for payment through the FAC DFM for services provided by Guardians ad Litem (GAL) and Court-Appointed Counsel (CAC). NOTE: Payments are requested using the FINGAL-1 Form.

1. KRS 620.100 **Dependency, Neglect, or Abuse (DNA)**
    - GAL for child(ren)
    - CAC for indigent parent
    - CAC for indigent family non-parent exercising custodial control or supervision of the child(ren)
    - CAC for indigent non-family exercising custodial control or supervision of the child(ren)
2. KRS 625.0405 and .041 **Voluntary Termination of Parental Rights (TPR)**
    - GAL for child(ren) if Cabinet for Health and Family Services (CHFS) receives custody of the child(ren)
    - CAC for parent if TPR is not granted or if CHFS receives custody of the child(ren)
3. KRS 625.080 **Involuntary Termination of Parental Rights (TPR)**
    - GAL for child(ren) if CHFS is the proposed custodian of the child(ren)
    - CAC for indigent parent
4. KRS 202B.210 **Commitment**
    - Private counsel appointed for individual alleged to have an intellectual disability
5. KRS 311.732(3)(c) **Minor Abortion**
    - GAL/CAC for minor on a petition seeking self-consent for an abortion
6. KRS 199.502(3)(b) **Adoption**
    - CAC for biological parent who does not consent to the adoption and the petitioner is the child's blood relative or fictive kin in accordance with KRS 199.470(4)(a)
7. KRS 403.100 **Dissolution/Custody**
    - GAL for respondent who is incarcerated for a conviction pursuant to KRS Chapter 507, 508, 509, or 510, where petitioner was the victim

8. KRS 456.035(2) **Dating Violence & Abuse**
    - GAL for a minor respondent in a dating violence and abuse, sexual assault or stalking case
9. KRS 403.727(2) **GAL Domestic Violence & Abuse**
    - GAL for a minor respondent to the action or a petitioner which is an alleged victim of domestic violence and abuse
10. KRS 26A.140(1)(a) **Child Victim**
    - GAL appointed to a child victim
11. KRS 202A.121 **Incompetent**
    - Court Appointed Counsel- KRS 202A.051 60-day & 360-day Involuntary Hospitalization
    - Court Appointed Counsel-KRS 202A.0811 Court-Ordered Assisted Outpatient Treatment (Tim's Law)
    - Court Appointed Counsel -KRS 222.430-Involuntary treatment for substance abuse disorder (Casey's Law)

NOTE: If an attorney is appointed to represent a prisoner in a child support or paternity action, please refer to the GAL Payment Instruction Sheet for information. If you still have additional questions, please contact the Office of the Attorney General, Department of Child Support Services by emailing cseinvoices@ky.gov.

How to Register as a Vendor for the Commonwealth of Kentucky

- We cannot remit payment for Guardian ad Litem or Court-Appointed Counsel until the vendor is registered with the Commonwealth of Kentucky.
- Please visit the Vendor Self Service (VSS) Portal here: https://vss.ky.gov/vssprod-ext/Advantage4 to register or to make changes to an existing Vendor Account.
- For assistance, the VSS portal has a link to Download Vendor Forms and Quick Reference Guides.
- NOTE: We encourage all vendors to complete the Authorization for Electronic Deposit Form to add banking information to your Vendor Account to receive electronic payment.
    - This is the fastest way to receive payment, and the system initiates an automated email notification for each payment.
    - Without banking information, vendors will receive a paper check mailed via USPS to the address listed with the Vendor Account and will not receive an email notification when payment is processed.